

Terms of reference [Mandatory]

Terms of reference define the project , objectives and the scope of work. They should include:

- Background information about the project and its objectives,
- Scope of work
- Software requirements/User Requirements Specifications
- Minimum requirements for the software vendor including experience and qualifications of resources needed to implement the project.
- Desired timelines for implementation

Outputs: Terms of Reference for software acquisition, Software requirements specification document (SRS)

Revision #1

Created 9 July 2025 22:12:58 by RISA

Updated 9 July 2025 22:13:13 by RISA