

ICT Spend Control Governance

To improve ICT Needs planning, monitor the implementation of the funded ICT Projects as well as measuring benefits/impact, spend control teams have been established at different levels as follows:

Ministry Level:

CDO/Business Analyst, Sector strategic planning specialist, Statistician, Sector Strategic Monitoring and Evaluation Specialist.

Institutional level:

Director of ICT/DG/CIO, Planning M&E Officer, ICT Help Desk Officer, Statistician (where applicable)

District Level:

Network and System Administrator, Director of Planning, Planning, M&E officer, Statistician.

MINICT

Public Sector Digitization Analyst, Future planning Directorate General (Sector strategic planning specialist, Sector M&E Specialist, Statistician)

RISA

COSO and CTO, Division Managers, Analysts, Principal DevOps Engineer, Sector focal Person from Divisions, Sector technical working group members.

Roles and Responsibilities of ICT Spend control members

S/N	Institution	Position	Roles and responsibilities
1.	MINICT	Public Sector Digitization Analyst	Provide guidance and support on digitalization journey, collaboration with CDO's office. Support the implementation of e-Government projects.

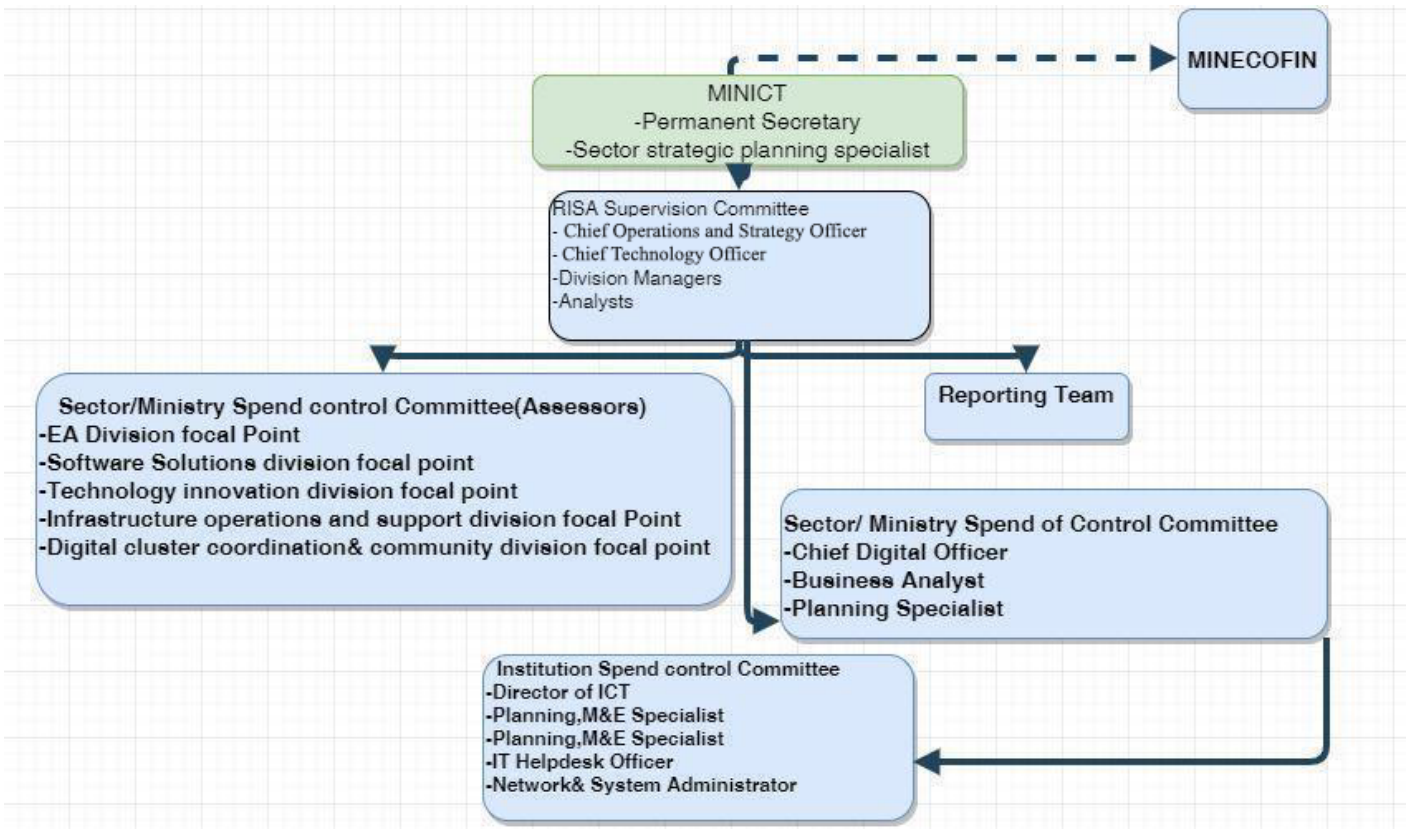
	2. Sector strategic planning specialist	Ensure that sectors ICT plans are aligned with <ul style="list-style-type: none"> • National ICT strategies, • Spend control guidelines, • Sector digital transformation blueprint • Sector strategic plans 	
	3. Sector M&E Specialist	Collect, consolidate and analyze periodic performance reports and propose recommendations for improved spend control Service delivery	
	4. Statistician	<ul style="list-style-type: none"> • Collecting, analyzing, and interpreting data related to ICT spend control. 	
			<ul style="list-style-type: none"> • Communicate findings to sector stakeholders.
	5. RISA	COSO and CTO	<ul style="list-style-type: none"> • Coordinate administrative technical spend control activities across the Government • Guide sector CDO's office government policies, strategies and program related to national ICT spend control
	6.	Division Managers	<ul style="list-style-type: none"> • Lead the spend control consultation workshop • Visibility of sector project implementation • Advise on sector projects implementation

	7. Analysts/Principals	<ul style="list-style-type: none">• Assess and Advise the spend control submitted support documents (SRS and feasibility studies).• Participate in the selection of any requirements documentation software solutions that GoR may opt to use, bearing in mind emerging technologies and future trends.• Analyze and consolidate the final ICT consultation workshop report.
	8. Sector focal point from Divisions	<ul style="list-style-type: none">• Collaborate with the sector'CDO office to identify and align on key priority projects to be considered during ICT Planning.• Participate on the ICT consultation workshop.• Assess and Advise on the spend control submitted template.• Compile the sector spend control report.

9.	Line Ministry level	CDO/Business Analyst	<ul style="list-style-type: none"> • Coordinate a Present the s control activi across the se • Align with the sector strate documents, c transformatio blueprints an innovative solutions with sector. • Coordinate ai conduct spen control user research.
10		Sector strategic planning specialist	<ul style="list-style-type: none"> • Develop relev tools for the preparation c Institutions
			strategic medium plan, and action pl.
11		Sector Strategic Monitoring and Evaluation Specialist	Collect, consolic analyze performance rep propose recomr for improved spe Service delivery
12	Affiliated institutions/ Agencies	IT Help Desk Officer	<ul style="list-style-type: none"> • Work closely CDO's office identify institutional I needs. • Filling ICT ne planning tem
13		Director of ICT or DG or CIO	Coordinate and Pr spend control acti the sector.

14	Planning M&E Officer	Work closely with CDO's office in institutional ICT needs and projects planning.	
15	District	Director of Planning	Develops the Institution's in collaboration with departments <ul style="list-style-type: none"> • Sets the annual plans for all the department • Sets the strategic planning sessions and follows up their implementation
16		Network and System Administrator	Advise on the ICT for the district needs
17		Planning officer/M&E officer	Work closely with office in institutional ICT needs projects planning.

General ICT Spend Control Governance Structure



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