

# ICT centralized procurement

- **Centralized hardware procurement**

- On yearly basis, RISA selects commonly procured ICT items from submitted institutional ICT procurement plans.
- RISA sets technical specifications based on government needs and technology trend.
- RISA initiates annual centralized tender of the above commonly procured ICT items.
- RISA signs annual framework contracts based on unit prices and share them with all government entities.
- Government entities issue purchase orders to selected bidders for acquisition of needed items.
- Other ICT items that are not part of the centralized framework contracts, should be procured using the normal procurement process at institutions' level and RISA should be involved for technical support and advice.
- Government entities that want to procure ICT items that are part of the centralized framework contracts but with different specifications should seek approval from RISA.

- **Centralized software procurement**

The procurement of all commonly procured Application Software and System Software across the government should be done through a centralized framework process at RISA.

- All application software across the government shall be acquired in line with the principles of information sharing, compatibility, unified support, cost- effectiveness, improved staff productivity and user satisfaction.
- Government institutions should seek RISA's approval before embarking on major application software acquisition.
- In order to minimize unnecessary redundancies and to avoid duplications, RISA shall confirm that there is no already existing application software within government that can provide equivalent functions and that can be replicated.
- In the same line and to the extent possible:
  - o Multi-tenancy application software shall be privileged to allow sharing of development and maintenance costs.
  - o Multi-tenancy application software shall be either centrally procured through RISA or procured with participation and close supervision of RISA.
  - o Government institutions shall to the extent possible, adhere to the use of open standards.