

Digitalization Project Management

- Digitalization project initiation
- Digitalization project documentation
- Digitalization project implementation

Digitalization project initiation

All digitalization projects shall be derived from the assessment as indicated in the above section of sector digitalization strategic planning. All institutions are advised to involve RISA starting with project conception stage onwards for better alignment and execution. Every institution shall ensure to have an approved project charter before the project is executed

Digitalization project documentation

Proper documentations of all digitalization projects across the government shall include the background and rationale of the project, projected output and outcomes, project key components, implementation plan, project implementation risk analysis and mitigation, proposed resources (human and financial), and proposed monitoring and evaluation frameworks.

Digitalization project implementation

The agile mode of implementation which allows visibility of project details and ability to manage changes is advised for digitalization project implementation across government institutions.